

Waddington Parish Council

Clerk: Mrs Carol Baird
4 Park Avenue
Clitheroe
Lancashire
BB7 2HW
Tel: 07581 187615
Email: parishclerk@waddington.website

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 14th March 2022 7.30pm at St Helen's Refectory, St Helen's Church, Waddington.

Minutes

Minutes from our meetings are normally reviewed and agreed at the following scheduled meeting and thereafter published to the village website. Draft minutes are usually posted on the village noticeboards and website for expedience before they have been officially approved and signed off at the next WPC meeting.

		Ref no. & Cllrs Proposing & Seconding
1.	Introduction	
	Cllr Rattigan welcomed everyone to the meeting.	
2.	Attendance and Apologies	
	The attendance of WPC Councillors John Rattigan, Roy Edmondson, Chris Sullivan, Sarah Whitwell, Liz Cox, Cathie Melvin, Richard Harrison, were recorded. Also in attendance were Carol Baird, Parish Clerk & RFO, and one member of the public; Rev Christopher Wood.	
3.	Declarations of Interest	
	There were the following declarations of pecuniary or personal interests received from Councillors in matters identified in the agenda: Cllr Whitwell declared an interest on the broken gate (now fixed) on the Croft.	
4.	Public Participation	
	There were items raised by members of the public in advance by email: Cone by Brook House - The Clerk is to report this cone to Highways to ask for it to be removed. New gate to the Croft, and the gate by the old schoolhouse Cllr Whitwell volunteered to discuss these matters further with the parishioner who has raised the issues. A road sign on Twitter Lane has dropped in the wind and is facing the wrong way. The Clerk is to report this issue to LCC Highways.	
5.	Minutes of previous meeting	
	The accuracy of the Minutes of the previous Waddington Parish Council Meeting held on the 14 th February 2022 were agreed and signed by the Chair.	14/03/05 Prop. Cllr RE Sec. Cllr RH
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not requiring being on Agenda)	
	School path and hedge overgrown The hedge was cut by LCC after an emergency request by WPC. Waddington- Clitheroe Cycle lane A copy of the rejection letter from LCC is available on request from the Clerk but reasons given relate to lack of space for a cycle lane which	

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	would cause considerable engineering challenges and financial constraints on LCC at the current time. Cenotaph cleaning Cllr Harrison offered to approach a local parishioner to ask if he would loan out the equipment to power wash the Cenotaph. Playground Equipment Cllr Harrison has now become the Councillor with special interest in the playground. Cllr Harrison is to liaise with Cllr Rattigan to collect items in connection with repairs to the playground equipment.	
7.	Waddington Parish Council Information Leaflet	
	Thanks was given to Sara Edmondson for the design, Roy Edmondson for the printing and all the Councillors for distributing the 550 leaflets containing information on the Council, and publicising the public meeting to discuss the Platinum Jubilee events on 21 st March 2022. The Clerk to liaise with Sara to send the leaflet information to go on the Website, and to Cllr Whitwell to go on the local Facebook sites.	
8.	Haweswater Aqueduct Resilience Programme	
	Cllr Rattigan provided a verbal update on HARP. He talked through the latest update from United Utilities concerning the HARP Traffic Management programme. Cllr Rattigan will arrange the sending of a HARP Mailchimp update and arrange for it to go on www.waddington.website . He will also raise the following queries with United Utilities: <ol style="list-style-type: none"> 1. Whether the project will start 9 months before the haul road and bridge are constructed, and will the measures be in force for the longer term. 2. Whether some drawings could be made of the traffic management plan with measurements of width of highways and how the traffic plan would work in practice. 3. Whether the green space outside the Alms Houses on West Bradford Road would be disappearing altogether for the duration of the HARP. 	
9.	Updates from Committees	
	Staff Committee The Clerk left the meeting at this point. It was agreed that any hours worked for WPC by the Clerk should be paid for as an employee rather than as an unpaid volunteer. The Clerk returned to the meeting and was informed of this decision. Finance committee The next meeting was confirmed as Monday 11 th April 6.30pm before the next WPC meeting. This will be to confirm the End of Year 31 st March 2022 accounts.	14/03/09 Prop. Cllr JR Sec. Cllr SW
10.	Monthly Financial Reporting	
	The monthly finance report was circulated to Council, received, and noted. There were no questions.	

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11.	Council's Policy Documents	
	The Council's Employment policies were all accepted and adopted.	14/03/11 Prop.Cllr JR Sec. Cllr RH
12.	Allotments	
	The landowner's lease with the Alms Houses Trust, and allotment agreement/licence were received, circulated to Councillors prior to the meeting and adopted. The allotment meeting prior to the WPC meeting was well attended. It was raised at the meeting what Plot 17 could be used for, this will be discussed further. The date for the next Allotment holders meeting was agreed as 6.30pm before the November 2022 WPC meeting.	14/03/12 Prop Cllr LC Sec Cllr LM
13.	Preparations for the Queen's Platinum Jubilee 2-5th June 2022	
	The Agenda for the meeting was agreed. Cllr Rattigan offered to facilitate the meeting on behalf of the Council. Cllr Harrison offered to approach the three pubs and the Village Club to find out if they have any plans for the weekend to ensure WPC events do not clash. National and local events already in place are as follows: Thursday – Trooping of the Colour and lighting of Beacons Friday – Service of Thanksgiving Saturday – Racing at Epsom and a televised Party at the Palace Sunday – The St Helen's Tower Ball Run and the Big Jubilee lunch	
14.	Planning Applications	
	3/2022/0026 Shireburn Caravan Park, Edisford Rd, Waddington BB7 3LB Application for full consent - Three new residential caravan pitches with associated landscaping, access, and servicing. The Clerk was asked to query the additional access to the site. 3/2022/0125 43 Waddow View Waddington BB7 3HJ Proposed demolition of existing utility room extension and replacement with single storey rear and side extension. Resubmission of application 3/2021/1195. The Clerk was asked to re-submit the comments made on the original planning application.	
15.	Partnership Meetings	
	No items to report	
16.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	WPC Meeting dates – a revision proposed by the Clerk was accepted.	
17.	Next Meeting Dates	
	The following dates were agreed: 17.1 Agenda items and Reports for April meeting to be submitted	

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	<p>to the Clerk – by midday Monday 4th April 22. 17.2 Next meeting to take place Monday 11th April 2022, 7.30pm at St Helen's church Refectory meeting room – preceded by the Finance meeting at 6.30pm. The meeting closed at 9.15pm.</p>	
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All our Agendas and Minutes together with further information about your Parish Council and its activities can be found online at www.waddington.website

Minutes to be agreed and signed by the Chair at the meeting in April 2022.